

Tips for installing and setting up Dragon Professional Individual 15 for windows — full installation

If installing the *full* software rather than an upgrade, it's important to uninstall the previous version from your computer.

If your computer doesn't have a DVD drive

If installing from a DVD but your computer doesn't have a DVD drive, copy the contents of the DVD onto a USB drive, using another computer.

To *open* the DVD (rather than launch dragon by double clicking) to copy the files:

- In Windows Explorer/My Computer right click on the DVD drive>open
- Press Ctrl+A to select all files
- Press Ctrl+C to copy

For a speedier installation, copy the installation files from the USB drive onto the computer you are installing Dragon on, rather than installing directly from the USB drive.

If you don't have access to another computer to copy the files onto a USB drive, contact Sue Woodward and I will arrange to share the installation files with you via a Dropbox link.

If you have a current Dragon installation

It is best to set up a new user profile in Dragon 15, rather than migrate your old user profile. This will ensure that you get full advantage of improvements to the speech engine, which is what generates the level of recognition accuracy.

You can export your custom vocabulary and commands (macros) from your old user profile before uninstalling it. These files can then be imported into Dragon 15 once you set up a new user profile.

You will lose the audio side of your old profile (that is, what Dragon knows about your speech and pronunciation), however this can be rebuilt in Dragon 15 by correcting recognition errors and doing an additional training reading.

Export copies of your custom vocabulary and commands (macros)

If you have a current Dragon installation, export your custom vocabulary and commands by following the instructions at <http://www.vivavocesrs.com/how-to-preserve-your-dragon-customisations.html> (sections 2.1 and 3.1). Note the location where you save these files.

Uninstall your current Dragon installation

Uninstall any current versions of Dragon.

I recommend that you uninstall using the Remover Tool appropriate to your version. This will ensure that the old Dragon is completely removed.

Dragon 14 Remover Tool

http://nuance.custhelp.com/app/answers/detail/a_id/17856/kw/How%20to%20completely%20uninstall%20dragon%2014

At the bottom of the same webpage you will find links to Remover Tools for Dragon 12 and 13.

Dragon 11 Remover Tool

http://nuance.custhelp.com/app/answers/detail/a_id/5989/~/how-to-completely-uninstall-dragon-naturallyspeaking-11

Install Dragon 15

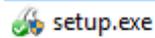
Restart your computer before installing.

An installation guide is available at:

http://www.nuance.com/ucmprod/groups/dragon/@web-enus/documents/collateral/dragonproindividual_v15_guide.pdf

If installing from the DVD, the installer should launch automatically.

If installing from copied installation files, launch the installation by clicking on the setup.exe file.

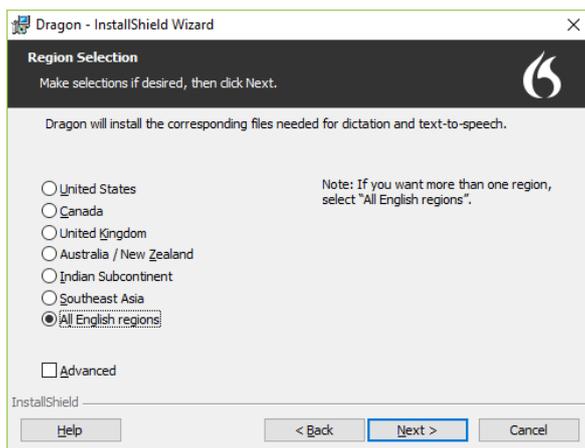


Serial numbers

Note that there are no *letter* Os in the serial number, anything that looks like an 0 will be a zero.

Foreign accents

If you speak English with a foreign accent, be sure to choose 'all English regions' under *Region Selection*. If you choose 'Australia/New Zealand' you will only have access to the Australian accent model when you set up your user profile.



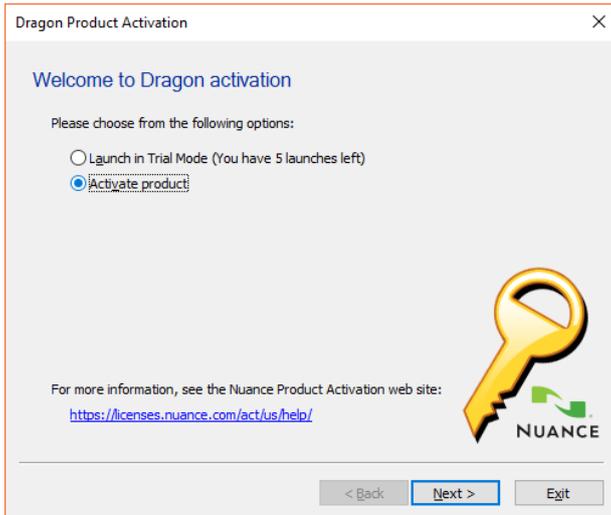
For future installations

Be sure to keep a copy of:

- The **serial number** (on the back of the DVD envelope, or in the email if you have received a download); and
- the **installation DVD, or installation files** in the case of a download

To activate software

Click Activate product/next (you will need an Internet connection).



Register software

I recommend that you register your software. You will need to create an account with Nuance first, at http://nuance.custhelp.com/app/utils/login_form

After registering your software, you will have access to the Nuance technical support help desk for 6 months.

To log a support request, create and log in to your Nuance account, register your software and click *Ask a question*.

If you have problems with the installation, please contact the Nuance helpdesk (through your account with Nuance), in the first instance.

Plug in the microphone

If you don't already have a suitable microphone, I recommend the Andrea NC181 USB headset microphone (monaural), which Viva Voce retails for \$128 plus \$12.50 shipping.

For more information see: <http://www.vivavocesrs.com/microphones-for-use-with-dragon.html>

If you need a microphone that will work with both Dragon and business-type desktop phones, see: <http://www.vivavocesrs.com/microphones-for-use-with-dragon-and-desktop-phone.html>

You will get best results from Dragon by using a high-quality noise cancelling headset microphone, rather than the computer's built-in microphone.

IMPORTANT — if using a laptop with a built-in microphone, it's best to disable it. For instructions see the note at the bottom of this document.

For more tips on setting up microphones with Dragon, see: <http://www.vivavocesrs.com/microphone-faqs.html>

Launch Dragon

Launch Dragon by double-clicking on the desktop icon which looks like this

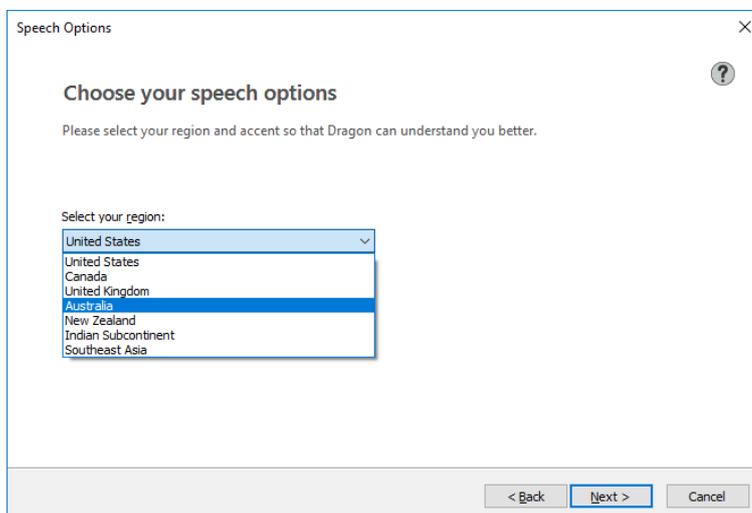


If there is no icon on the desktop, look in the Start Menu.

Set up a new user profile

The new user profile set up will probably appear automatically. If not, go to Dragon bar/profile/new user profile and follow the prompts.

Choose the appropriate accent model under *Select your region/Next*

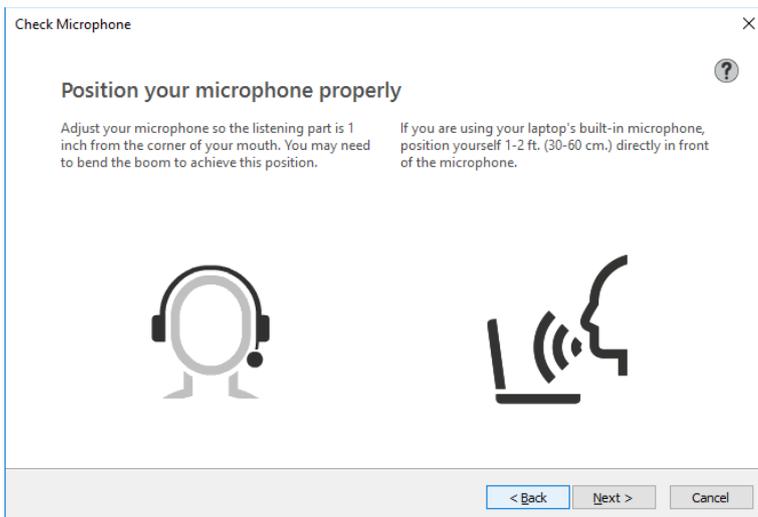
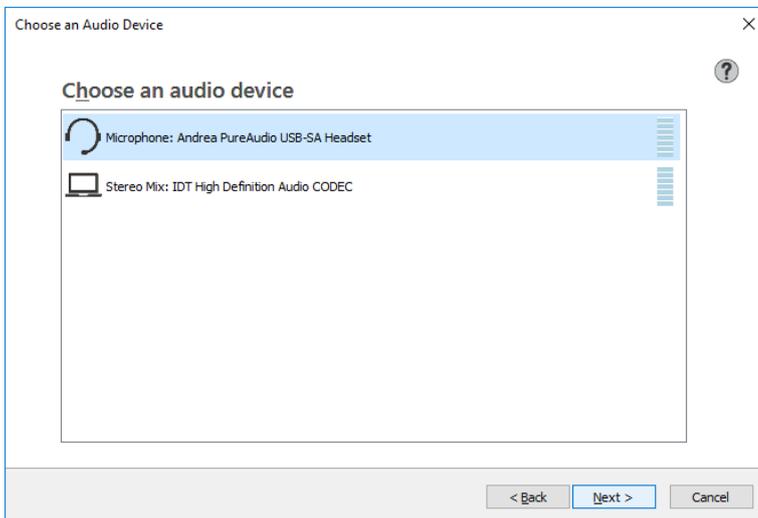


Select the appropriate microphone

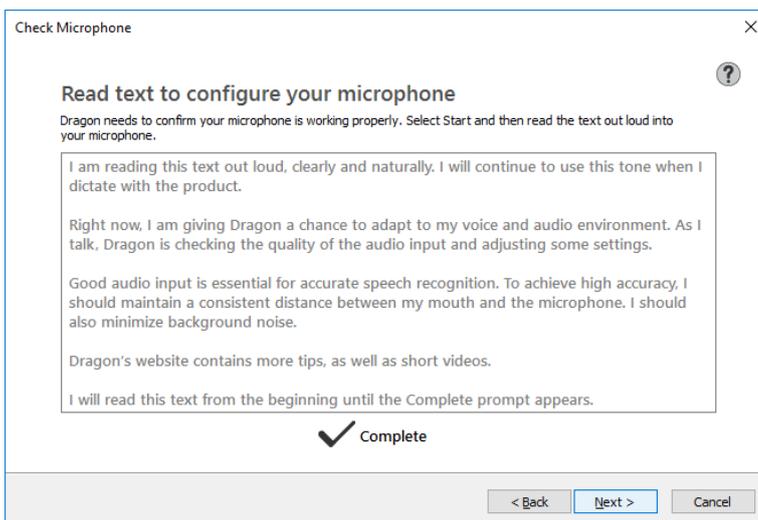
Click on the appropriate microphone/next

If your microphone doesn't appear under Choose an audio device, check that it is properly plugged in.

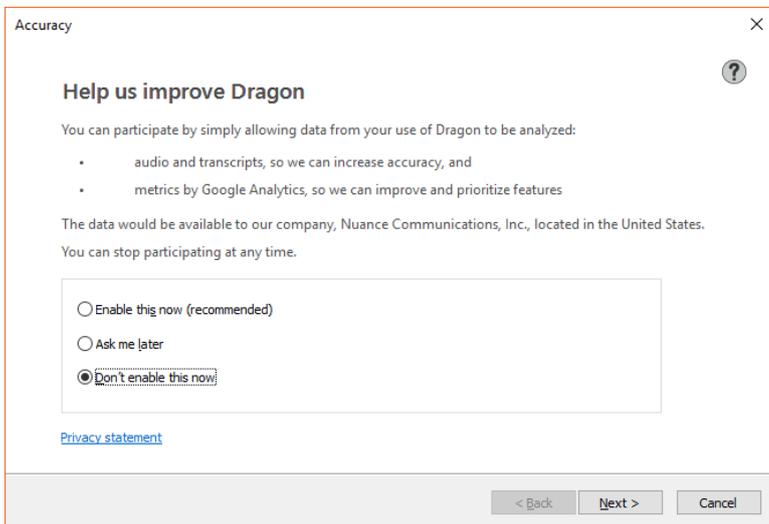
For microphone FAQs and troubleshooting tips see <http://www.vivavocesrs.com/microphone-faqs.html>



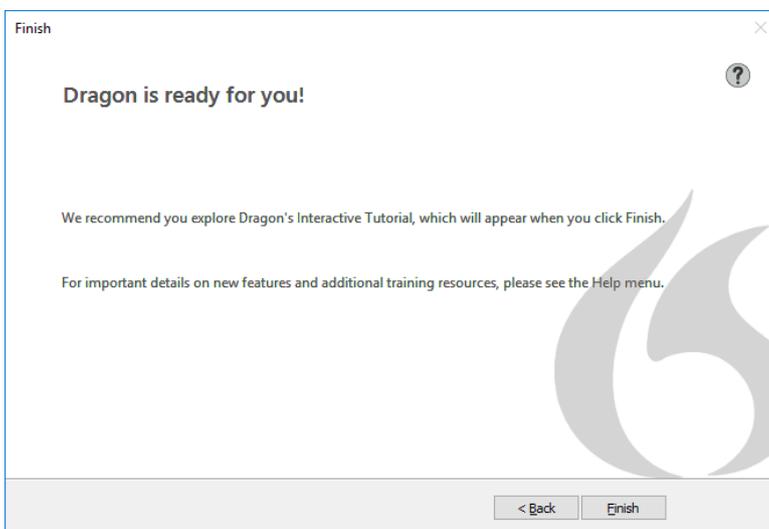
Click start, and read the text in the box/next



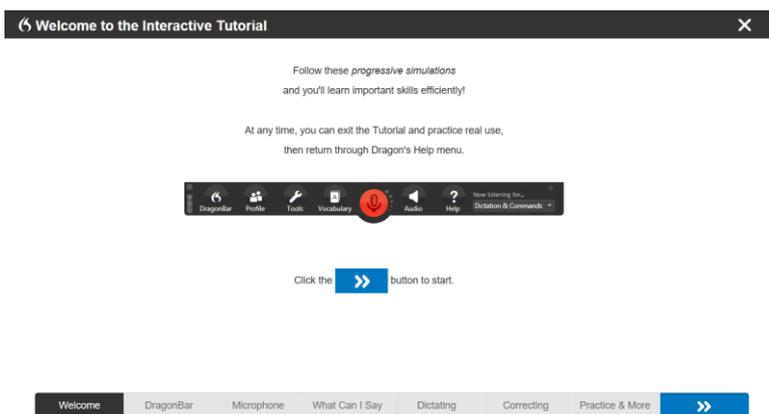
If you are happy to allow some of your corrections data to be sent to Nuance automatically, click *Enable this now*. Otherwise click *Don't enable this now*. For anyone concerned about security, best to click *Don't enable this now*.



Click finish



You can go through the tutorial, or close it



If Dragon doesn't open automatically, go to Dragon bar/profile/open user profile.

Adjust Dragon's settings

Adjust Dragon settings, following those recommended at:

http://www.vivavocesrs.com/uploads/2/0/1/6/20169421/recommended_settings_for_dragon_15.pdf

Note that it is important to adjust settings, so don't forget to do this.

Import custom vocabulary and commands from previous version if applicable

Follow the instructions at <http://www.vivavocesrs.com/how-to-preserve-your-dragon-customisations.html> (sections 2.2 and 3.2) to import the custom vocabulary and commands that you exported from your old Dragon profile.

Training reading

While it is not essential to do an additional training reading, it is recommended if the level of recognition accuracy is not high enough.

Go to DragonBar/audio/read text to improve accuracy. Note that these readings take quite some time, up to 45 minutes. Nothing is saved unless you complete the reading, so best to do a reading when you have enough time to complete it. Most people need to do only one additional reading however if you speak English with a foreign accent it might be worth doing two or three, when you have time.

Launch Dragon automatically from your start-up folder

To put Dragon in your start-up folder:

Windows 7

Copy the Dragon shortcut on the Desktop (Single click on the shortcut and press CTRL+C) > Click the Start Menu or press the Windows key > Select All Programs > Right click the Startup folder > select Open All Users to open the startup folder for all user accounts. Right click the Startup folder > select Explore to open the startup folder for the currently logged user. Paste the shortcut in the Startup folder (Press CTRL+V)

Windows 8 & 10

Paste a copy of the desktop shortcut into the StartUp folder at:

C:\ProgramData\Microsoft\Windows\Start Menu\Programs\StartUp

How to use Dragon

Nuance Website — general information on using Dragon

<http://www.nuance.com/support/dragon-naturallyspeaking/index.htm>

Training resources available on the Viva Voce website

<http://www.vivavocesrs.com/general-tips-for-using-dragon-for-windows.html>

Dragon 15 cheat sheet

http://www.nuance.com/ucmprod/groups/dragon/@web-enus/documents/collateral/dpi_v15_cheatsheet.pdf

Dragon 15 workbook

http://www.nuance.com/ucmprod/groups/dragon/@web-enus/documents/collateral/dragon_pro15_workbook.pdf

Dragon blog

<http://www.vivavocesrs.com/blog>

Subscribe to the Viva Voce Dragon newsletter

<http://www.vivavocesrs.com/newsletter.html>

Viva Voce training

Canberra Region

face-to-face training is available in the Canberra region. This is generally delivered one-on-one but I can consider small groups. Please contact me for a quote.

Hobart

I also visit Hobart 2 to 3 times a year for Dragon training, generally in late March/early April and September.

Anywhere else — remote training is available, using Team Viewer

Team viewer allows me to access your computer (with your permission) to do setup, and allows you to see me demonstrating Dragon on my desktop.

The rate for remote training is generally \$120 per hour or pro rata. If you have purchased your dragon software from Viva Voce, I have an introductory offer of \$88 for the first two hours, \$120 thereafter.

What can Dragon do and what applications does it support?

See the feature comparison matrix at:

http://www.nuance.com/ucmprod/groups/dragon/@web-enus/documents/collateral/preprolegal_featurematrix.pdf

Terms and conditions

How many computers can I install Dragon Professional Individual on?

Dragon Professional is licensed to the person rather than the machine. See excerpt from the End User Licence Agreement below. The licence agreement does not specify the number of computers you can install Dragon on but this is generally taken to be up to 5 at the one time.

1(c). Grant of License – For **Professional** and Legal Editions of the Software.

Nuance grants a non-exclusive license, without the right to sublicense or otherwise transfer, to Licensee (and Licensee's employees who agree to be bound by the terms and conditions of this License, provided Licensee has entered into a Nuance volume license agreement), **to install and use the Software contained on the provided installation media on multiple computers running validly-licensed operating systems and to use, in connection with such Software, the rest of the Software Package. A licensed speaker is permitted to create and use multiple Voice Profiles under this license. Voice Profiles can be stored on one or more computers or on a server to allow the speaker to move from computer to computer and still maintain a consistent dictation experience across computers. A separate license, however, must be purchased for each additional speaker whose Voice Profile or Voice Profiles is or are being used by the Software.** Licensee may authorize a third party to use the Software in connection with any of Licensee's Voice Profiles solely for the purpose of performing editing or correcting functions for Licensee; however, such third party must purchase a separate License to create his or her own Voice Profile. This license permits the Licensee to install the Software Package on an additional machine to use the Software for the transcription of audio files from many licensed users provided that the Licensee has purchased a license of the Software Package for this purpose. This license for the Software Package does not allow Licensee to use the Software as a Run-time Engine.

Laptops and built-in microphones

If using a laptop (or any computer that has a built-in microphone), it is advisable to disable the built-in mic so there is no risk of interference when using Dragon with a headset mic.

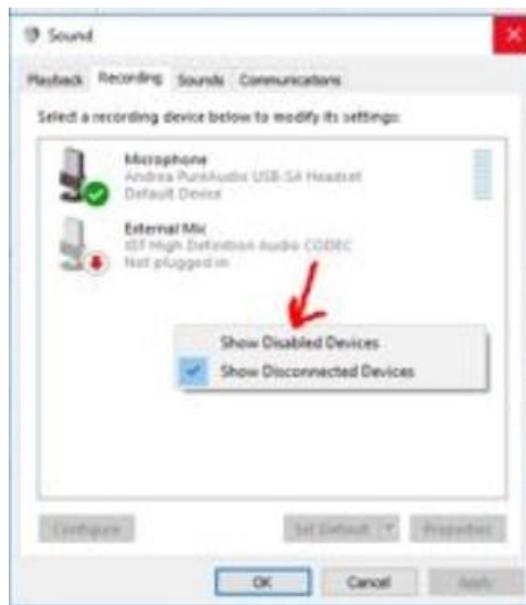
You can use the built-in mic with Dragon but this is not recommended. The quality of the sound signal will not be high, and a built-in mic will pick up more background noise than a headset.

To disable the built-in microphone, right click on the Speaker icon in the icon tray / Recording / Right click on the microphone / Disable.



If you need to enable the built-in mic when not using Dragon, for example with Skype, right click on the device/ Enable.

If it has disappeared from the Sound / recording devices dialog, right click in the space / Show disabled devices / right click on the device / enable.



Sue Woodward

Viva Voce Speech Recognition Solutions

Email: vivavocesrs@fastmail.com.au

Tel: 0434 877 637

16 Oct 2016